

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, March 15, 2022

REGULAR MEETING MINUTES

The Regular Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, March 15, 2022, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Houston, Vice Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Teresa Haley, Commissioner
Dianne Hardwick, Commissioner
Susan Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: None

VISITORS: Jeff Olson, Hanson Professional Services
Randy Vogel, Crawford, Murphy & Tilly
Michael Lorentz, HLR

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of February 15, 2022 and the disposal of all Regular Meeting recordings more than six months old. Commissioner Shea made a motion to approve the minutes of the Regular Meeting of February 15, 2022 and the disposal of all Regular Meeting recordings more than six months old, seconded by Commissioner Haley and carried with a roll call vote of 7 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report.

Chair Vala discussed the Hangar 3 loan payoff and recommended a motion be made to authorize the transfer of \$500,000 from the O&M Fund to the Debt Service Reserve Fund and payoff the loan balance of approximately \$832,000 to Bank of Springfield from the Debt Service

Reserve Fund. Commissioner Shea made the motion, seconded by Commissioner Haley. Discussion ensued about retaining and accounting for all of the Covid recovery funds received. Vice Chair Houston suggested the Authority continue to pay principal and interest payments back to the OMC Reserve fund to replenish any Covid recovery funds used to pay back the loan and that the Authority keep the Covid recovery funds for a big and major project. Vice Chair Houston recommended a motion to amend the proposed motion to continue to make these payments to the OMC Reserve Fund until it is paid back or the Board makes a decision to use the funds, seconded by Commissioner Haley and carried with a roll call vote of 7 ayes/0 nays. Commissioner Shea made a motion to accept the amended motion, seconded by Commissioner Haley and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Franke requested a report on the Police Reform Act for the next Board meeting.

Commissioner Haley thanked staff for their leadership on the Economic Development Report of last month on the Annual Economic Impact the airport provides the community.

Chair Vala gave the construction report.

Chair Vala asked for a motion regarding the background paper for Terminal Improvement Phase 4 Terminal Seating to approve the bid from Airport Seating Alliance in the amount of \$18,324.00, approve the bid from Wiley Office Furniture for thirty Arm Chairs in the amount of \$34,412.70 and for four Bariatric Arm Chairs in the amount of \$6,210.52, authorize the execution of any project agreements/documents and authorize periodic payments. Vice Chair Houston made the motion, seconded by Commissioner Haley and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala asked for a motion regarding the background paper to Rehabilitate Public Safety Building and Replace Generator Design and Construction Services to approve Knight Engineers & Architects agreement in the amount of \$98,650 to prepare design plans and specifications and bidding documents and authorize the execution of any project agreements/documents and authorize periodic payments to the architect/engineer for these design

and bidding services. Vice Chair Houston made the motion, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala asked for a motion regarding the background paper for Acquisition of Field Maintenance Equipment to authorize the acquisition of the 14' finish mower, tire changer, wheel balancer and pressure washer in the total price of \$38,895 to be paid from the Capital Improvement Fund and Vehicle Replacement Program and authorize the execution of any agreements or documents necessary to acquire this equipment. Commissioner Haley made the motion, seconded by Vice Chair Houston and carried with a roll call vote 7 ayes/0 nays.

Commissioner Hardwick reported an 88.38% increase in year-to-date passenger activity compared to last year. Commissioner Hardwick reported that fuel sales for the month of February were 93,089 gallons with revenue of \$10,863. Airline gallons remained steady compared to the previous month with retail Jet fuel and Military sales trending lower. Avgas sales continue to slump, although with the recent arrival of an aerial survey team, it is expected the Avgas numbers to pick up moving into spring.

Executive Director Hanna introduced Mike Mooney of Volaire Aviation. Mr. Mooney gave an Airport Industry Update.

Commissioner Shea reported on a recent meeting held regarding the 75th Anniversary Celebration. Public notice will be sent out regarding future meetings.

Executive Director Hanna reported that the mask mandate has been extended to April 18th; Runway 18/36 will be taken out of service, tentatively on April 4th, to begin the decommissioning process.

The meeting adjourned at 6:25 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary